

ST ANNE'S INFANTS SCHOOL

HEALTH, SAFETY & WELLBEING POLICY

This Statement of Health, Safety & Wellbeing Policy is produced in respect of ST ANNE'S INFANTS SCHOOL only and forms the basis of future planning and implementation of Health, Safety & Wellbeing matters within the SCHOOL. This Policy implements the Bristol City Council (BCC) Corporate Health, Safety & Welfare Policy together with Children and Young People's Services (CYPS) Health, Safety & Wellbeing Policy.

1 Statement of General Policy

1.1 The Full Governing Body accepts its responsibility for setting out the overall ST ANNE'S INFANTS SCHOOL Health, Safety & Wellbeing Policy. It is the policy of the Full Governing Body to take all reasonable steps within its power to prevent or reduce the possibility of harm and injury to pupils/students, employees, contractors, members of the public, and damage to property, plant, machinery, equipment, tools, materials, and the environment by providing protection from foreseeable risks by promoting continuous improvement in Health, Safety & Wellbeing standards.

1.2 The Full Governing Body will ensure, so far as is reasonably practicable, that the School's budget reflects the finance necessary to implement Health, Safety & Wellbeing requirements.

1.3 The Full Governing Body accepts its responsibility under the Health and Safety at Work etc. Act 1974 so far as is reasonably practicable to:

1.3.1 Provide plant, equipment and systems of work which are safe and without risks to health.

1.3.2 Make arrangements for ensuring the handling, storage and transportation of articles and substances are safe and without risks to health.

1.3.3 Provide suitable and sufficient information, instruction, training and supervision to enable all employees and pupils/students in the school to perform their work and studies safely and efficiently.

1.3.4 Promote the development and maintenance of sound health, safety and wellbeing practices ensuring that any actions taken are inclusive and non-discriminatory.

1.3.5 Maintain the premises in a condition that is safe and without risks to health and the maintenance of safe access to and egress from the premises.

1.3.6 Provide and maintain a working environment that is safe and without risks to health and adequate as regards welfare facilities for employees and pupils/students.

1.3.7 Provide as necessary personal protective equipment (PPE) to all employees and pupils/students in the school, for the safe use of plant, machinery, equipment, tools, materials and substances. Maintain a close interest in all health and safety matters insofar as they affect all activities under the control of the school.

1.3.8 Be kept informed of all developments relating to Health, Safety & Wellbeing matters by the clerks to the Governors who will include such matters on the agenda of regular meetings.

1.4 The Full Governing Body recognises the requirement to consult staff on health and safety matter which will be achieved by discussion through the school Safety Committee.

1.5 The Full Governing Body will agree that one of their number to be designated the Health and Safety Governor who will attend meetings of the Safety Committee, and speak on Health, Safety & wellbeing matters at the appropriate sub Committee and Full Governing Body.

1.6 The Full Governing Body will delegate authority for the development and implementation of this Policy to the Head teacher who will ensure that arrangements will be made to bring this Policy to the notice of all employees (including new, temporary, and part-time employees), agency and other contract staff, and volunteer helpers, so that they fulfil their duties to co-operate with this Policy.

1.7 The Full Governing Body recognise their responsibility for monitoring Health, Safety & Wellbeing performance and will require the Head teacher to present an annual report on health and safety performance including evidence of safety inspections carried out by representatives of the school at least three times a year.

1.8 The Full Governing Body will adopt, adapt and improve the Health, Safety & Wellbeing Policies, Procedures, Codes of Practice, and Guidelines developed and circulated by the Bristol City Council Department of Children and Young people's Services (CYPS).

1.9 This Policy will be reviewed by the Full Governing Body on a regular basis to confirm that the arrangements are still appropriate. The review will take place whenever there are significant changes in the arrangements and not later than 24 months from the previous review date. This Policy will be re-edited and re-issued within three months of the review date, where this is deemed necessary.

This policy has been written with due regard to our obligations under the public sector equality duty.

Reviewed by: Matthew Fozzard, School Business Manager

Date: January 2025

Next review due: January 2026